

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #958

DATE: March 20, 2018

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Derek Ross, President
Denise Helfstein, Vice President
Barbara Laifman, Clerk
Allen Rosen, Member
Drew Hazelton, Member
Lexi Garfinkel, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District
Office located at 5801 Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, April 17, 2018

**Closed Session at 5:00 p.m. Open Session at 6:00 p.m.
Oak Park High School, Presentation Room, G9**

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.
Brookside Elementary School, 165 N. Satinwood Ave.
Oak Hills Elementary School, 1010 N. Kanan Rd.
Red Oak Elementary School, 4857 Rockfield St.
Medea Creek Middle School, 1002 Double Tree Rd
Oak Park High School, 899 N. Kanan Rd.
Oak View High School, 5701 East Conifer St
Oak Park Library, 899 N. Kanan Rd.
Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #958
March 20, 2018**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Campus Supervisor Sub, Instructional Assistant II Sub for Special Ed, Department Secretary Bond Facilities Program, Department Secretary Curriculum and Instruction, Department Secretary Extended Care, Senior Accountant, Guest Teachers, Director of Extended Care Program

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Robotics Grant by College of the Canyons
2. Presentation to Susan Roberts, Director Pupil Services - 2017-18 ACSA Region 13 Special Education Administrator of the Year Award Recipient

3. Presentation to Stew McGugan, Director Alternate Education - 2017-18 ACSA Region 13 Continuation Education Options Administrator of the Year Award Recipient
4. Remarks from Board Members
5. Remarks from Student Board Member
6. Remarks from Superintendent
7. Report from School Site Councils
8. Report from Oak Park Education Foundation
9. Report on the Solar Installation Energy Savings

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting February 20, 2018 and Special Board Meeting March 14, 2018](#)
- b. [Public Employee/Employment Changes 01CL23696-01CL23708 & 01CE08641-01CE08693](#)
- c. [Approve Purchase Orders – February 1-28, 2018](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park Unified School District Odyssey of the Mind Teams to Attend State Competition at UC Riverside – March 23-24, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Baseball Team for a Tournament in Nipomo, CA – April 2-5, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Overnight Trip for Oak Park High School Health Occupational Students of America Club Members \(HOSA\) Anaheim CA – April 5-8, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) Leadership Summit – April 12-15, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- h. [Approve Overnight Trip for Oak Park High School Debate Team Mountain High, CA – April 19-22, 2018](#)
Board Policy 6153 requires Board approval for student overnight trips
- i. [Approve Overnight Trip for Oak Park High School Athletic Teams to Attend Spring CIF Play-offs](#)
Board Policy 6153 requires Board approval for student overnight trips
- j. [Approve Notice of Completion, Project 18-01S, Football Field Fencing at Oak Park High School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion

ACTION

2. BUSINESS SERVICES

- a. [Discuss School Safety and Approve 2017-18 Safe School Plans](#)

Education Code Section 32280-89 requires all California K-12 public schools have school safety plan

- b. Authorize the Establishment of the Administrative Position - Director of Student Support and School Safety**
Board approval required for establishing a new administrative position
- c. Amend Award of Contract, Measure C6 Project 18-05C, SMART Board Interactive Flat Panel Display Pilot at Oak View High School and Education Services Center**
Board Policy 3312 requires Board approval for contracts for services
- d. Authorize Measure S Technology Project 18-12S, District Network File Server Refresh**
Board approval required for projects funded by Measure S Bond fund
- e. Authorize Measure S Technology Project 18-13S, Purchase of Staff Computers and Technology Department Spare Devices**
Board approval required for projects funded by Measure S Bond fund
- f. Authorize Measure S Technology Project 18-14S, Chromebook 1-to-1 Take Home Pilot**
Board approval required for projects funded by Measure S Bond fund
- g. Award of Request for Proposals for High-Speed Wide Area Network Services**
Board Policy 3312 requires Board approval for contracts for services
- h. Authorize and Approve Measure R Project 18-15R, Classroom Floor Repairs at Red Oak Elementary School**
Board approval required for projects funded by Measure R Bond fund
- i. Authorize and Approve Measure R Project 18-16R, Drain Repairs at Oak Hills Elementary School and Oak Park High School**
Board approval required for projects funded by Measure R Bond fund
- j. Authorize Proposition 39 Energy Grant Project 18-17F, Phase 2 Districtwide Exterior Lighting Upgrade**
Board approval required for projects funded by Proposition 39 Energy Grant Fund
- k. Approve Change Order 1, Project 18-03S, Parking Lot Fencing at Medea Creek Middle School**
Board approval required for change orders, per Cal. Pub. Cont. Code §20118.4
- l. Approve Certification of 2017-18 Second Interim Financial Report and Budget Revisions**
Board approval required for Certification of Second Interim Budget Revisions
- m. Adopt Resolution 18-11, Participation in CSBA California School Cash Reserve Program**
Board approval required to approve Resolution to participate in TRAN
- n. Approve Donation**
Board approval required to accept donation made to the District or District Schools.
- o. Approve 2018 Measure S Bond Priority Projects Plan**
Board approval required to approve the plan for projects to be funded by Measure S Bond in 2018
- p. Approve Resolution 18-10, Authorizing the Issuance of 2018 General Obligation Bond Anticipation Notes, and Actions Related Thereto**
Board Policy 7214 requires Board approval by resolution to issue a Bond Anticipation Note
- q. Approve Architectural Services Agreements for Measure S Priority Projects 18-18S, 18-19S, 18-20S, AND 18-21S**
Board Policy 3312 requires Board approval for contracts for services

3. CURRICULUM

a. Approval of Additional Novel for Medea Creek Middle School 7th Grade Humanities Program

Board approval required for changes to programs

b. Approve Technology Acceptable Use Policy for Students

Board approval required for changes to the existing Technology Acceptable Use Policy for students. This policy will be part of the mandatory registration forms for the 2018-19 school year

c. Approve Staff Development Agreement with Teachers College Reading and Writing Project

Board Policy 3312 requires Board approval for contracts for services

4. BOARD

a. Review Updated Assessments of the Board Approved 2017-18 Goals and Moral Imperatives

The Board will review the assessments in its Goals and Actions plans which were approved in August 2017

b. Approve Resolution #18–12 Calling for Support of AB 2808 (Muratsuchi) to Increase Local Control Funding for California’s Public Schools

Board approval required to adopt a resolution to support AB 2808

5. BOARD POLICIES

a. Approve Amendment to Board Policy 3517 – Facilities Inspection- First Reading

Board Policy deleted and contents moved to Administrative Regulation expanded to more directly reflect law regarding the conditions that must be inspected pursuant to the Office of Public School Construction's facilities inspection tool. Regulation reflects NEW LAW (AB 10) which requires a school that serves any of grades 6-12 and is a high-poverty school, as defined, to stock 50 percent of its restrooms with feminine hygiene products and to make such products available free of charge to students. Regulation also adds recommendation for lead testing and describes the circumstances under which drinking water is required to be tested for lead, including a requirement of NEW LAW (AB 746) for testing of school buildings constructed before January 1, 2010.

b. Approve Amendment to Board Policy 5121 – Grades/Evaluation of Student Achievement - First Reading

Board Policy 5121 updated to reflect research-supported best practices regarding grading, including the separation of nonacademic factors from students' academic grades. Policy is updated to reflect changes in the elementary report card. Changes for grades 6-12 remain under revision.

c. Approve Amendment to Board Policy and Administrative Regulation 5131.6 – Alcohol and Other Drugs - First Reading

Board Policy updated to reflect the goals and purposes of the federal Student Support and Academic Enrichment Grants program, as established by the Every Student Succeeds Act. Policy also deletes material on drug and alcohol master plans and county primary prevention programs, since the related laws repealed on their own terms. Regulation updated to reflect District practices.

d. Approve Amendment to Board Policy 6154 – Homework Makeup Work - First Reading

Board Policy 6154 updated for consistency with BP 5121 - Grades/Evaluation of Student Achievement and research on effective grading practices, including optional language providing for full credit to be given for makeup work satisfactorily completed within a reasonable time, regardless of whether the absence is due to an excused or unexcused absence. Policy is updated

to reflect recent research on homework at various grade spans. Policy also addresses guidelines for the assignment of homework, communication of homework expectations to students and parents/guardians, and resources to assist students in completing homework and developing good study habits. Exhibits added to establish homework guidelines for Medea Creek Middle School and Oak Park High School.

e. Approve Adoption of Board Policy and Administrative Regulation 6173.2 – Education of Children of Military Families - First Reading

Board Policy is being recommended for adoption to reflect the Every Student Succeeds Act, which provides that military-connected students will be assigned a national identification number to facilitate monitoring of their academic progress and requires districts to issue an annual report card that includes state achievement results for such students. Regulation to add material regarding the transfer of course credits, exemption from local graduation requirements when a student transfers after the completion of the second year of high school, and use of the uniform complaint procedures for allegations of noncompliance by the district, pursuant to NEW LAW (AB 365, 2017). Regulation also reflects NEW LAW (SB 455, 2017) which provides that a student will be deemed to meet district residency requirements if his/her parent/guardian is transferred or is pending transfer to a military installation within the state, and NEW LAW (AB 2659, 2016) which provides that districts must not prohibit the transfer of a military-connected student out of the district regardless of whether the district has an interdistrict transfer agreement with another district.

VII INFORMATION ITEMS

- 1. Monthly Enrollment and Attendance Report**
- 2. Monthly Cash Flow Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**
- 7. Oak Park Neighborhood School**